



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 18/03/2025 - 469

13th March 2025

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 18th March 2025 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **Co-Option**

To receive a nomination to co-opt Lorraine Bandy & Andrew Crawford into the Office of Town Councillor.

4. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

5. **Leader Update**

To receive an update from the Leader of the council.

6. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

7. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

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Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

8. **INVITED SPEAKER**

No invited speaker.

9. **MEMBERS QUESTIONS**

To receive questions from Members.

10. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 18th February 2025**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider the resolutions and recommendations of the Community Services Committee meeting, held on **Tuesday 4th March 2025**, this meeting was held at The Rufus Centre.

11. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 18th February 2025**.
- b. Members to receive any updates from Officers.

12. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

13. **ITEMS FOR CONSIDERATION**

a. **Governance Review**

Members are asked to discuss the correspondence received from Central Bedfordshire Council. This will be discussed further at the April Town Council meeting, where Members will be asked to consider a suitable approach for engaging with the process.

b. **Information & Data Protection Policy**

Members are asked to review the suggested changes to the Information & Data Protection Policy.

c. **Flitwick Scout Group Building Plans**

Members are asked to consider approving the proposed building plans for Flitwick Scout Group.

d. **Standing Orders**

Members are asked to adopt the Standing Orders with the revised changes approved at the February Town Council meeting.

e. **Co-Option Policy Review**

Members are asked to review and adopt the co-option policy.

14. **ITEMS FOR INFORMATION**

a. **Finance Reports**

Members are asked to note the following finance reports:

- i) Balance Sheet
- ii) Projects Fund

15. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

16. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. **Confidential Report** – to note
- b. **Land at Steppingley Road** – to note

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.