



## FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 03/12/2024 - 101

28<sup>th</sup> November 2024

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 3<sup>rd</sup> December 2024 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Platt, Cllr Wilsmore, Cllr Connell, Cllr Toinko, Cllr Livens, Cllr Earles.

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

#### 4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzY5YTI1ZTctMjRiYS00ZmY5LWI2NzEtZTM3ZGE5MTQyMGRk%40tHread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY5YTI1ZTctMjRiYS00ZmY5LWI2NzEtZTM3ZGE5MTQyMGRk%40tHread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

#### 5. **INVITED SPEAKER**

No invited speaker.

#### 6. **MEMBERS QUESTIONS**

To receive questions from members.

#### 7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 5<sup>th</sup> November 2024**.

#### 8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 5<sup>th</sup> November 2024**.

#### 9. **ITEMS FOR CONSIDERATION**

##### a. **Steppingley Road Allotment Fence**

Members to receive a report from the Amenities Officer and consider the recommendations within the report.

##### b. **Manor Park Term of Reference**

Members are asked to note the Manor Park Terms of Reference and accept the Terms of Reference as presented.

##### c. **UKSPF Arts & Cultural Grant**

Members are asked to view the grant available for arts and culture projects – information on this weblink: [UKSPF Culture Fund | BLCF](#)

Members are asked to consider any projects that could be put forward for this funding for a Town Council activity.

d. **Community Services Budgets 2025/26**

- (i) Members to receive a report from the Community Services & Amenities Manager about possible budget adaptations for 2025/26.
- (ii) Members are asked to consider the revised draft budget 2025/2026.

10. **ITEMS FOR INFORMATION**

a. **Community Financial Report**

Members to receive and note a report from the Senior Finance Officer

b. **Officer Update**

Members to note the Officer update

c. **CBC Highways Partnership Working**

Officers are keeping a record of any highway's maintenance concerns raised by Members or residents. These will be raised at the next meeting with the CBC highways team in early 2025.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. **Youth Provision**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.