



FLITWICK TOWN COUNCIL

DRAFT Minutes of the HR Committee held on 9th October 2024
at the Rufus Centre at 12.00pm.

Present:

Cllr A Snape (Chair)

Cllr T Parsons

Cllr J Roberts

Also present:

Stacie Lockey – Town Clerk

Members of the public - 0

1. **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Blazeby – prior commitment. No apologies were received from Cllr Copleston.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interest from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – none.
- (b) Non-Pecuniary interests in any agenda item – none.

3. **CHAIRMANS ANNOUNCEMENTS**

There were none.

4. **PUBLIC OPEN SESSION**

No items.

5. **MEMBERS QUESTIONS**

No items.

6. **MINUTES**

- a. For Members to receive and adopt the minutes of the HR Meeting, held on **17th April 2024**.

It was **resolved** to adopt the minutes of the HR Meeting held on Wednesday 17th April 2024 at the Rufus Centre as a true record.

7. **MATTERS ARISING**

- a. Minutes of the HR Meeting held on 17th April 2024.

There were no matters arising.

8. PUBLIC OPEN SESSION

There were no items.

9. ITEMS FOR CONSIDERATION

a. Children & Vulnerable Adults Policy

It was **RESOLVED** to adopt the volunteer policy subject to the Town Clerk checking the legal basis for an enhanced DBS check.

b. Real Living Wage & Pension Accreditation

Members discussed applying for accreditation and for the real living wage and pension as the Council already met the criteria for this.

It was **RESOLVED** to apply for the Real Living Wage and Pension Accreditation.

10. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. Confidential Report

Members noted the confidential report.

b. Town Clerk Update

The Town Clerk gave an update.

c. Community Services Officer

It was **RESOLVED** to allow the Community Services Officer to take on a second employment.

d. Salaries

(i) It was **RESOLVED** to accept the Town Clerk's recommendations contained within the report.

(ii) It was **RECOMMENDED** to increase the Town Clerk's salary to SCP 51 as of April 2025.

e. Overspends

Members noted the overspends.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.