



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 17/09/2024 - 463

12th September 2024

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 17th September 2024 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **Leader Update**

To receive an update from the Leader of the council.

5. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

6. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY0MzEOYjctMzMwYS00MGE1LWE3NWUtMjg0ZjdIMTA1ZWU5%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

7. **INVITED SPEAKER**

No invited speaker.

8. **MEMBERS QUESTIONS**

To receive questions from members.

9. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 16th July**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider resolutions and recommendations of the **Community Services Committee** meeting, held on **Tuesday 3rd September 2024**, this meeting was held at The Rufus Centre.
 - (i) It was **RECOMMENDED** to request a budget of £1500 for the next three years for Proud Ampthill and Flitwick, to continue to support inclusivity.
- c. For Members to receive and consider resolutions and recommendations of the **Business Improvement & Development Board** meeting, held on **Tuesday 30th July & Tuesday 10th September 2024**, this meeting was held at The Rufus Centre.

10. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 16th July 2024**.
- b. Members to receive any updates from Officers.

11. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

12. **ITEMS FOR CONSIDERATION**

a. **Burial Report**

Members are asked to consider the report from the Town Clerk.

b. **Speeding**

Members are asked to consider supporting Ward Members with setting up a speed watch group.

c. **Local Plan – Town Centre Plan**

Members are asked to comment on the Town Centre Plan that forms part of the Central Bedfordshire Local Plan.

d. **Car Show 2025**

Members to receive a verbal report from the Community Services and Amenities Manager regarding a request from the Flitwick Lockdown Car Show organiser.

e. **Projects Fund**

- (i) To note the circulated Projects Fund Summary document.
- (ii) To consider the project fund applications below:

Business Improvement & Development Board - CCTV

It was **recommended** to replace the existing CCTV system using contractor A at a cost of £8,521.00, funded via the projects fund.

Community Services Committee

- (ii) It was **RECOMMENDED** to allocate £4611.25 from the projects fund and award quote two, to construct 25m x 1.8 m of tarmac. This including, excavation to sub formation and consolidation, installing Tiber edges, placing / compacting 100mm of type 1 stone to formation level and laying 60mm of a 20mm binder and 20mm of a 6mm surface.

f. **Overspend**

Members are asked to approve a £7,132.39 overspend on the insurance budget (code 4029/101). This overspend is justified by the increased premium associated with 3 Station Road being unoccupied and the rebuild costs for the Rufus Centre. Insurance market costs also increased.

g. **Risk Management Scheme**

Members are asked to consider adopting the reviewed Risk Management Scheme.

h. Flitwick Local Action Group

Members are asked to note the letter that has been circulated from 'Flitwick Local Action Group' regarding the Local Plan review. Members are asked to consider whether they wish to support this.

13. ITEMS FOR INFORMATION

a. Finance – Balance Sheet

Members are asked to note the balance sheet circulated.

b. 3 Station Road

i) Members to note the updated programme of works.

ii) Members to receive an update on the project.

iii) Members to note the following decisions made under delegated authority:

- Installing a new cable to increase the electricity capacity at a cost of £200,000.
- Appointment of roof contractor at a cost of £106,020.

c. Planning Improvement Working Group – Survey

Members are asked to note the report from the Planning Improvement Working Group regarding the recent Planning Survey that was carried out.

14. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

15. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. Key Priorities – to note

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.