



Flitwick Town Council

# Job Vacancy

## Community Services Assistant

supporting

**FLITWICK  
COMMUNITY  
FRIDGE**

***Are you passionate about reducing food waste and fighting food poverty? If so, this role could be for you!***

*Working with our fantastic team of volunteers, this varied and flexible role will coordinate the operation of our Food Hub at The Rufus Centre. Key duties include volunteer and activity coordination, monitoring processes and procedures, food hub operational tasks including supporting clients and assisting with social media.*

***Part-Time - £21,575 per annum (pro rata) / £12.22 per hour  
14 hours per week\****

*Please talk to us during the recruitment process to discuss how these hours could fit with your existing commitments. Please note that the role requires some evening and weekend work, including working in the Food Hub, sometimes at short notice.*

*Benefits include generous annual leave & competitive pension scheme.*

*\*We are in the process of applying for additional funding, which could result in more hours becoming available in the future.*

**Application deadline: 18<sup>th</sup> September  
Interviews: w/c 23<sup>rd</sup> September**

**To request an Application Pack email [info@flitwick.gov.uk](mailto:info@flitwick.gov.uk), call 01525 631900  
or speak to a member of the team. You can also download a pack from  
[www.flitwick.gov.uk](http://www.flitwick.gov.uk)**