



## FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 02/07/2024 - 97

27<sup>th</sup> June 2024

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 2<sup>nd</sup> July 2024 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Platt, Cllr Wilsmore, Cllr Connell, Cllr Toinko, Cllr Gleave, Cllr Livens, Cllr Copleston.

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

**3. CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

#### 4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/join/19%3ameeting\\_NDFIZWVIZGYtM2Y4Yi00NTY0LWE3OWYtYzdjMjQ5YzNmNjY0%40tHread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/join/19%3ameeting_NDFIZWVIZGYtM2Y4Yi00NTY0LWE3OWYtYzdjMjQ5YzNmNjY0%40tHread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

#### 5. **INVITED SPEAKER**

No invited speaker.

#### 6. **MEMBERS QUESTIONS**

To receive questions from members.

#### 7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 7<sup>th</sup> May 2024**.

#### 8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 7<sup>th</sup> May 2024**.

#### 9. **ITEMS FOR CONSIDERATION**

##### a. **Election of Vice Chair**

Members to elect a Vice Chair for the Community Services Committee 2024/25.

##### b. **Working Groups Membership**

Members are asked to elect members to the following Working Groups:

- Allotments Working Group (3 Members)
- Public Art Working Group (3 Members)
- Nature Park Working Group (3 Members)

##### c. **Event Review**

Members to receive a report from the Community Services & Amenities Manager and consider recommendations within the report.

##### d. **Play Areas – Updated Forward Capital Plan**

Members to receive a report from the Amenities Officer and consider recommendations within the report.

e. **Fees review for Burial Ground, Allotments and Football Pitches**

Members to receive a report from the Amenities Officer and consider recommendations within the report.

f. **Road Closure Training**

Members to receive a report from the Community Services Officer and consider recommendations within the report.

g. **Public Art Consultation Results**

Members to receive a report from the Community Services Officer and consider recommendations within the report.

h. **Community Fridge Update and Forward Plans**

Members to receive a report from Cllr Andy Snape and the Community Services Officer. Members are asked to consider the recommendations within the report.

i. **UKSPF Community Grant Match Funding**

Members to receive a report from the Amenities Officer and consider recommendations within the report.

j. **Central Bedfordshire Council - Arts and Culture Strategy**

Members are asked to comment on the Central Bedfordshire Council's Arts and Culture Strategy.

k. **Annual Residents Survey**

Members are asked to consider the Annual Residents Survey comments related to Community Services.

10. **ITEMS FOR INFORMATION**

a. **Community Financial Report**

Members to receive and note a report from the Senior Finance Officer

b. **Officer Update**

Members to note the Officer update report from the Community Services & Amenities Team and Public Relam Team.

c. **Wildflower Maintenance Schedule**

Members to note the Wildflower Maintenance Schedule 2024/25.

d. **Hinksley Road Playing Field Site Plan – Projects**

Members to not the Hinksley Road Playing Field Plan.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**12. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**a. Youth Provision Report – To Note**

Members are asked to note the report from Dan Gaze Support Services.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.